

Policy 5.007.        Jury Duty

C.E.S. recognizes that employees may be called for jury duty. When called for jury duty, the employee must notify his Division Director, immediate supervisor and the Personnel Office immediately.

Any employee called to jury duty shall be paid the difference between the employee's regular wages he or she would have received that day and the fee received for serving as a juror. This differential pay shall be paid for up to twenty (20) jury duty days served. An employee called for jury duty shall furnish C.E.S. with a notice to serve and evidence of compensation and attendance.

Employees released from jury duty before the end of their regular work day shall report to C.E.S. to work the remainder of the day.

Reference: Connecticut General Statutes §51-247

ADOPTED: April 25, 1991

REVISED: June 1, 2000