



- Evan Pitkoff individually met with C.E.S. member superintendents in the summer and fall to discuss their district's needs for the 08-09 school year.
- Developed a new and improved, user-friendly C.E.S. website at www.ces.k12.ct.us
- Thirty-two principals attended the March 12th workshop on “Combating Negative Blogs”.
- Twenty-seven administrators and teachers from our member districts attended workshop entitled “Mischievous Use of the Internet by Students: How students Get into Trouble and what Schools Can Do”.
- Ran a full cohort in our collaborative administrative certification program venture with Southern Connecticut State University. A second cohort was developed mid-year.
- Worked with the Stamford Public Schools in the Operational Plan review and recruitment of students for their Environmental Magnet School that is scheduled to open in September 2009.
- Assisted the Stratford Public Schools in the review and revision of their Board of Education Policy manual.
- Hired to conduct five superintendent searches: Litchfield, Wolcott, Avon, Fishers Island, Newington.
- Conducted regular meetings with Curriculum Council, Tech Coordinators.
- Developed a program for retired educators (RE-C.E.S.).
- Conducted needs survey in July 2008 with all area school districts and received a 59% response rate (10/17 districts responded).
- Arranged agency visits for two new Special Ed. Directors (Weston and Ridgefield) to increase familiarity with agency special ed. programs and services.

- Planned following PD activities based on survey results:
 - Special Ed. Law (10/15/08)
 - PMT Training (8/1/08, 10/10/08, 11/17/08, 1/15/09)
 - PMT for Parents (12/3/08)
 - SCERTS Training (12/5/08)
 - Woodcock-Johnson Basic Training (11/5/08)
 - Woodcock-Johnson Advanced Training (12/10/08)
- Received positive evaluation feedback for each PD activity and summarized results and recommendations.
- Planned spring PD activities based on evaluation forms and informal surveys of directors at monthly meetings.
- Enrollment projections for DLC/PLC and TDP have exceeded projections by mid-year (DLC/PLC 132 vs. 121; TDP 152 vs. 144); RISE Program is 3 students below enrollment projection Six to Six: Projected Enrollment: 440; October 1, 2008 - 424; March 1 – 431. RCA/APA: Projected Enrollment as of 10/1/08- 223; as of March 1 – 217.
- Developed new Paraprofessional Training Series for area district and disseminated information brochures to area districts.
- Expanded Assistive Technology (AT) services to include second AT Specialist.
- Broadened delivery of Audiological Services and PATH Evaluations to new participating districts.
- Increased Behavior Psych. Consultation Services to new participating districts.
- Drafted preliminary C.E.S. Induction Program.
- 5 participating districts in Six to Six (Stratford, Monroe, Trumbull, Fairfield, and Bridgeport).
- Held two meetings of the School Business Officials in the C.E.S. region to discuss various options for saving money and how C.E.S. can assist the districts. Provided technical support to Weston for their SASI program through our IT Dept.
- Developed a payroll back up service for Weston.
- Conducted regular meetings with the C.E.S. region's IT managers and coordinators.
- Developed on-line fingerprinting services.
- Developed on-line employment applications for C.E.S. positions.



- Created brochure to advertise our offering of grant writing services to our member districts.

- Developed Communication Services brochure to “market” our marketing capacity for districts.
- C.E.S. Foundation awarded \$3,658.50 in mini-grants to teachers in our programs this year.
- Conducted the 4th Annual C.E.S. Golf Tournament which netted a total of \$23,504.68 for student programs at C.E.S.
- United Way sponsored a book foundation grant for our Pre-School Readiness Program.
- Submitted grant applications for 12 Interdistrict grants.
- Partnered with Park City Prep Charter school to apply for 2T2 tech grant funding.
- Increased MSAP award from \$690,755 in 2007-08 to \$709,171 in 2008-09.
- Awarded EETT grant for \$35,000.
- RCA received Technology Grant with Best Buy for \$5000.



- School Readiness program received its candidacy acceptance letter from the National Association for the Education of Young Children (NAEYC), the pre-school accreditation agency.
- Offered all TDP staff training activities in November on behavior management system.
- Offered all new staff Physical Management Training and general overview training on Behavior Management Guidelines/Developmental Therapy.
- Offered all PLC staff training on Replays, a play-based social-emotional intervention for students with autism spectrum disorders.
- Provided baseline reports to administrators on number of students suspended in 2007-08 and number of students who received seclusion timeout interventions in 2007-08.
- Reviewed and analyzed CMT/CAPT results for all students receiving test in 2007-08.
- Collected program improvement goals from all program administrators related to academic, social and/or emotional learning.
- February PD program for TDP & RISE focused on Cyberbullying. DLC/PLC in-service day focused on dealing with challenging behaviors.
- Trained staff in Responsive Classroom (80%).
- Established baseline data – Developmental Reading Assessment, Blue Ribbon Testing, CMT, suspensions.

- RCA developed weekly meetings for sharing of what each discipline is working on for integration purposes.
- RCA refined the audition rating sheet.
- RCA developed rubrics for writing/directing classes.



- Disseminated to DLC/PLC, RISE and TDP families information about parenting and family activities planned for 08-09 academic year.
- Collected data from each program on number of families that attended school-wide Open House activity. Although only one program (RISE) met goal, the other three approached 50% participation goal (DLC – 47%; PLC – 45%, TDP – 44%) and two of four programs had better participation vs. 07-08 (DLC – 47% vs. 38%; PLC – 45% vs. 39%).
- Scheduled 20 family events for 2008-09 at Six to Six.
- Publicized events in school and PTA newsletters.
- Publicized on Six to Six website.
- Disseminated event information via K12 Alerts system.
- Collected data throughout year:
 - **80% families attended at least 2 school-sponsored events**
 - **19% families attended at least one school-sponsored event**
 - **1% (2 families) attended zero events**

School Readiness conducted/will conduct:

- Family Literacy Workshops, March 26, April 30, May 19
- Family Nutrition Workshops
- Kindergarten Readiness Workshop
- Family Spring Garden Planting Activities
- Family Advisory Board Meetings
- Family Year-End Celebrations



- Evan was re-appointed to the Trumbull Chamber of Commerce Board of Directors with a term expiration of December 2011.
- Evan testified before the Education Committee in March on the topic of certification for instructors of part-time magnet schools and on an act concerning voluntary regionalization of certain school districts.
- Evan continues to serve on the Connecticut State University's Educational Initiatives planning committee.

- Hosted Legislative Breakfast in December for the Southern Fairfield County Superintendents' Association to meet with area legislators.
- Attended a stakeholders' forum of the Connecticut Legislatures' Regional Efficiency Subcommittee under the "Smart Growth Task Force".
- Worked with state legislators to fund RESC MTR activities for minority teacher recruitment and retention.
- Provided support and advocacy for RESC involvement in the reorganization of BEST.
- Hosted an ARC presentation to promote minority teacher interest.
- Actively participated in state department of education activities related to RtI/SRBI, LD Guidelines and Autism legislation (Special Act 08-5).
- Organized day-long workshop on Special Ed. Law with Perry Zirkel, leading national expert in field of educational law.
- Assisted in organization of November presentation to area Directors of Special Ed. on new ADA/504 legislative requirements that went into effect on 1/1/09.
- Modified agency policy on Bullying to be consistent with new State legislative requirements and disseminated information to all staff.
- Reviewed state guidelines on In-School and Out-of-School Suspension and disseminated this information to area directors and all C.E.S. program administrators.
- Collaborated with other C.E.S. administrators in revising C.E.S. Student Discipline policy/procedures.
- Chris attended MSA Legislative Advocacy Conference to lobby for increased magnet school funding.
- Jim participated in various CASBO activities and meetings to keep current with legislative initiatives and mandates that affect C.E.S. and the services we provide.
- Jim attended quarterly meetings with the RESC Business and Personnel Managers.
- Jim subscribed to the CASBO listserv in order to stay current on educational issues statewide.
- Principal of RCA met regularly with State Magnet School Coordinator to keep abreast of new legislation.
- Principal of RCA attended Senate Education Committee hearings several times a year to network.



- Hired Dr. Mark Ribbens, principal of Weston Intermediate School, as our new Regional Center for the Arts Principal/Open Choice Coordinator.
- Chris LaBelle was nominated by Evan Pitkoff and selected as the Magnet School Principal of the Year for this region of the country.
- Developed exit survey instrument for the purpose of collecting data on the reasons people leave their employment with C.E.S.
- Staff member received some retro-active consideration for her student loans as a result of our intervention with the SDE to have C.E.S. programs listed as a “school”.
- Conducted first intra-agency administrative workshop retreat.
- Met with each staff member in evaluation conference to determine self-initiated challenges to stretch their ability and capacity to support the division.
- Encouraged certified and non-certified staff to seek tuition reimbursement for fall/spring semester.
- Supported SE Administrators in their planning of PD activities for full-day Staff Development Days in November and February.
- Helped arrange multiple visits by area district staff to C.E.S. special education programs to learn about instructional methodologies used by agency for students with ASD and Emotional Disabilities.
- Participated in Statewide Paraprofessional Advisory Council and assisted in development of recommendations made to Commissioner of Education.
- Provided regular updates to all Year 1 and Year 2 teaching staff on BEST transition activities.
- Researched quality induction programs throughout CT and New York
- Developed base outline for C.E.S. Induction Program for 2009-10
- Scheduled meeting with Lyn Nevins to collaborate on proposed induction program.
- Preschool collaborative held one team meeting agency-wide.
- Received 45 tuition reimbursement applications from certified staff; 40 applications were approved for a total of \$30,000.
- Received 21 tuition reimbursement applications from non-certified staff; 18 were approved. Allocation of \$10,000 will be expended; individual reimbursements will be less than \$750 per request.



- Offered workshops over the 08-09 school year that have been responsive to the district needs in the areas of technology, assessment, science, math, literacy etc.
- Sustained BEST activities and provided communication to districts
- Coordinated 11 interdistrict grants.
- Provided professional development to 30 Catholic schools under the Bridgeport Diocese.
- Provided SDE with team building presentation at state leadership consortium.
- Provided over 300 days of technical assistance and training to schools and districts under the CALI state initiative.
- Provided Early Childhood consultation and TA to schools and school readiness Councils in our region.
- Reading First staff completing another module for k-3 classrooms – will have state rollout of professional development when completed.
- Thirteen Six to Six staff attended PD outside of agency.
- Twenty eight-staff participated in C.E.S. PD through Staff Development Services.
- All staff participated in school-based PD on data teams.
- Eighteen staff participated in internal Responsive Classroom training.